

# NEWHOPE CHIROPRACTIC

## OFFICE POLICY

To avoid any misunderstandings between the patient and the office, please read the following information.

### CASH PATIENTS:

It is customary that you pay for each visit as you go. X-rays have to be paid for on the day they are taken.

For those cash patients who are unable to pay according to the schedule already mentioned, we will gladly set up a payment plan.

### INSURANCE PATIENTS:

Please have your insurance card ready so we can make a copy of it for your file.

Once we have confirmed that your health insurance covers chiropractic care, we will be happy to bill your insurance company. Most of the insurance companies pay between 60 to 80%. The remainder then becomes your responsibility and will be billed to you directly. Remember you, the patient, are ultimately responsible for the bill.

We will be happy to help you with any insurance problems or questions that may arise.

### ALL PATIENTS:

If you have a financial problem, please let us know ahead of time so we can set up a payment plan that is agreeable to everyone concerned.

Should the account be referred to a collection agency, or attorney for collection, the undersigned shall pay reasonable attorney fees and collection expenses. ALL DELINQUENT ACCOUNTS BEAR INTEREST AT THE LEGAL RATE AND WILL BE CHARGED ACCORDINGLY.

I have read the above information and understand the office policies.

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Print Name \_\_\_\_\_

Patient Signature \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Date Signed \_\_\_\_\_